Dear Art / Art History Majors,

The UCSB Art Department would like to extend the opportunity to apply for an Exhibition Studies Internship for Fall 2021!

As an Exhibition Studies Intern, you will learn:

● Curatorial Practice
● Art Handling: Hands on experience installing and deinstalling exhibitions, safely using tools, safely handling artworks, lighting, signage, Audio/Video Tech basics
● Assisting and communicating with artists
● Gallery promotion: Press releases, social media, website updates
● Documentation: photo / video, reviews, Matterport scans, virtual exhibition platforms
● Day-to-day gallery operations

**Important Information:** Credit is based on hours worked per quarter. This is a 1 credit internship.

● 1 credit = 3 hours per week (30 hours total over the course of the quarter)

Interns will assist with exhibitions at the Glass Box Gallery and MiniBox Gallery. The internship requires attendance at all scheduled meetings and select gallery related functions (receptions, installation, de-installation, gallery supervision, etc). The schedule is dynamic, as the date/time of these functions will vary from week to week, but interns should expect to be available on weekends, when installs (Sundays) and deinstalls (Saturdays) occur.

Therefore, the internship requires a strong level of commitment in the form of schedule flexibility, work ethic, self-motivated learning and participation towards gallery responsibilities, and engaging with the art community here at UCSB and beyond.
This course will be added as an Independent Study with 192 Blue Forms available in Aimee Hanna’s office. Junior or Senior status is required, however, this requirement may be waived through a petition to the College of Letter and Sciences (forms also available at Aimee’s office). A minimum 3.0 GPA is required.

If interested in the Exhibition Studies Internship, please email the following to kevinclancy@ucsb.edu by Friday, August 27:

- Name, Pronouns, Department, Academic Year
- Phone Number
- Cover Letter: Briefly describe your interest in the Exhibition Studies Internship. Focus on your skill sets, relevant experience, and what you are most interested in learning (between 250-400 words)

Candidates selected for interview will be notified by email on Friday, September 3 and will be contacted to schedule an interview either over Zoom or by phone.

Please contact me if you have any questions!

Kevin Clancy (He/Him/His)
Exhibition Studies TA Fall 2021
MFA Candidate 2023
kevinclancy@ucsb.edu